

# Tips for UCD Students - D/deaf or hard of hearing

Managing third level effectively with any disability involves using support services and tools available. It is also very important that each student **takes responsibility for their own academic career at UCD.**

The aim of UCD Access & Lifelong Learning (ALL) is to empower all students receiving Disability Support to **become independent learners** so they can develop the skills expected of successful graduates entering the workplace. The following guidelines are designed to support students in achieving that goal.

## Communication

- UCD encourages any students who are D/deaf or hard of hearing to **communicate with UCD ALL** so you can receive the necessary support to manage your student role.
- You will be required to provide appropriate [Evidence of Disability](#) and attend a **Needs Assessment**, where the appropriate classroom and exam accommodations will be discussed.
- After completing the Needs Assessment, you will be provided with a **Certificate of Disability Support** which outlines the supports you are availing of in UCD. You are encouraged to send this **certificate to your module coordinators/lecturers** to inform them about necessary in-class support and to request exam support for end-of-trimester exams, in-class tests or locally arranged exams.
- You have the option to put '**Hearing Difficulty Awareness**' on your certificate as a way of disclosing to module coordinators/lecturers if you find this helpful.

## Exam Support

- The **support available for end-of-semester exams** will be discussed during the Needs Assessment. For in-class tests and local exams, you must request your exam support from **module coordinators/lecturers** directly.
- The support is based on **national guidelines**. Hence, certain support may not be appropriate for everyone who is D/deaf or hard of hearing. Examples of exam support include:

10 minutes extra  
time per hour

Alternate exam  
location

## Assistive Technology

- Assistive Technology is software and/or devices that can help students manage their day-to-day tasks in UCD. Assistive Technology is usually discussed at the Needs Assessment.

### Example of Assistive Technology

Technology	Description
<b>Recording Devices</b>	Specialised computer software which allows you to take notes and record audio in the same place. You can use colour code material and upload PowerPoint slides.
<b>Live Captioning</b>	This accommodation is facilitated by ALL. This captioning service is online, so you need a good internet connection for this to work effectively. The captioner will type the content of the lecture in real-time and you will be able to follow the lecture on your own computer screen.
<b>Listening Devices</b>	<b>Radio Aid</b> – ALL can provide students with a radio aid and training in how to use it. These consist of a receiver and a microphone and come in different shapes depending on what is best suited to your learning environment. One example is a clip-on microphone which you may wish to ask your lecturer to wear or place on the lectern, and a receiver you can have beside you on the desk or around your neck.
<b>Download Notes in an Alternative Format</b>	You may wish to study your notes using an alternative format (e.g. PDF, audio file, HTML etc). You can download files from BrightSpace in an alternative format using <a href="#">BrightSpace Ally</a> . You can also convert files into an alternative format using <a href="#">SensusAccess</a> .

## ‘ALL Student Supports’ Brightspace Module

- UCD ALL hosts a range of resources on the Brightspace module called **‘ALL Student Supports’**. This module is available to all UCD Students. Resources include **interactive academic skills & wellbeing workshops** as well as **resources for managing online learning**.
- UCD ALL hosts in person **Academic Skills & Wellbeing workshops** to help students learn the necessary skills to succeed in UCD.
- Examples of workshop topics include notetaking, stress management, avoiding procrastination, time management, digital skills, group work, mind mapping, writing & researching and self-care.

## Campus Accommodation for students with Physical or Sensory Disabilities

- UCD Residences make a limited number of accessible rooms available for students who have a physical and/or sensory disability who require the adapted features of the room or who would find it difficult to commute to college.
- Students requiring an accessible room should apply for a room through [UCD Residences](#).

## Irish Sign Language (ISL) Interpreter

- Some students who are D/deaf or hard of hearing may require an Irish Sign Language (ISL) interpreter to accompany them to lectures and/or tutorials. During lectures the interpreter will sit at the top of the class and the student will be seated in the front row. Some students may also wish to use an ISL interpreter as an exam accommodation.

## Note-taker

- Some students may wish to use a note-taker during lectures and/or tutorials. This can be discussed at your Needs Assessment.

## Support Services available to all UCD Students

Service	Purpose
<a href="#">Writing Centre</a>	Free 1:1 support and workshops for academic writing.
<a href="#">Maths Support Centre</a>	Free 1:1 and small group support in Level 0, 1, and 2 Maths modules in any programme.
<a href="#">Student Counselling Service</a>	Free and confidential service staffed by professionally qualified psychologists and counsellors to help students deal with personal issues affecting happiness, well-being, relationships, capacity to cope or learning.
<a href="#">Programme Office</a>	Support for queries relating to your programme.
<a href="#">Student Adviser</a>	Support for academic, social, personal or financial issues you may have during your course.

## Useful Online Resources

- [UCD Disability Support](#)
- [Managing College and Life](#)
- [Chime](#)
- [AHEAD](#)

Please contact [disability@ucd.ie](mailto:disability@ucd.ie) at any time if you have questions!